

CITY OF CRESCENT
BUILDING APPLICATION

_____ New Building

1. Applicant Name: _____
Address: _____
Phone Home: _____ Work: _____ Cell: _____

2. Survey Company:

3. Legal Description of Location:

Address of Property:

4. Reason for Request & Detailed Description of project:

_____ (if applicable construction stakes)

5. Required Attachments & Instructions:
- a. Site Plan (on 8 1/2 x 11" white paper drawn to a 1" scale = 20' scale) showing lot pins.
 - b. If sketch and paperwork does not accompany this application, it will be denied.
 - c. Setbacks noted on site plan to include 15ft easements from edge of house to include eaves and overhangs. (exception- Golden Hills, per variance and convents, front setback 20 ft. vs. 15 ft.) Set of blueprints required for ALL NEW BUILDINGS
 - d. List of titleholders and contract purchasers within 200 feet of the requested location and/or all adjacent property owners. Boundaries can be obtained from the County Auditors Office. 2nd Floor Pottawattamie County Courthouse. www.pottco.org.
 - e. Copy of electrical permit obtained from www.iowaelectrical.gov
 - f. Plat of all existing utilities, streets and alleyways.
 - g. Application Fee \$750.00 (Non- refundable) Date Paid: _____
 - h. Application expires one year from date of approval and is non-transferable.
 - i. Is property located in Floodplain area? ___ yes ___ no IF ANSWERED YES, you are required to obtain a floodplain development permit/application
 - j. See Ordinance 201213620/Sidewalks

8. I have read, understood, agree and have met all of the requirements as outlined in this application.

Signature: _____ Date: _____

When application is made the sewer and/or water contractor has to come to this office prior to any work. It is the responsibility of the homeowners to inform contractors; failure to comply will result in penalties. *No trees are to be planted in the city right-of-way.*